

# A Manager & Supervisory Briefing on EEO and Diversity

Presented by

## Mr. John Jones of Rushford and Associates

Beginning Tuesday, November 6, the Goddard Office of Equal Opportunity Programs/Code 120 will offer a series of one-day training seminars for newly selected\*\*, as well as experienced supervisors, team leaders and managers, on the requirements and the expectations for achieving a discrimination-free work environment. \*\*These seminars are **mandatory** for newly selected managers and those previously unavailable for EEO seminar attendance.\*\* Voluntary attendance is available for seasoned managers, team leaders and supervisors. Select only one day's session for compliance.

The training will be provided by **John Jones**, former EEO Director for the U.S. Bureau of Reclamation, Department of the Interior, and presently a consultant to Rushford and Associates. Carrolle Rushford, owner of Rushford and Associates, has made similar presentations at NASA Goddard/WFF in the past and these sessions have been well received by your colleagues.

The Rushford approach is a workshop setting, emphasizing open and interactive discussion, non-threatening group exercises, case studies, and, above all, practical advice to help participants understand the complex interrelationship between EEO, Affirmative Employment and Workforce Diversity. In the aftermath of the September 11th events, the responsibilities of supervisors and managers in exemplifying fair treatment of subordinates and in preventing harassment between co-workers is more critical than ever.

John Jones resides in Denver, Colorado, and retired from Federal service after 30 years of experience in human resources, equal opportunity and fair housing. John has served as both a Regional Personnel Officer and a Regional EEO Director, giving him a special perspective on the importance of cooperation and collaboration between those disciplines in providing reliable advice to managers and supervisors.

A Baltimore County (Dundalk) native, John began his Federal career at Goddard as a summer aide in 1967, while attending the American University. He transferred to and finished his B.A. degree at Howard University.

## Sessions will be conducted on these Dates and Locations:

**November 6 - Bldg. 6, Room W137**  
**November 7 & 8 - Bldg. 14, Room E280**  
**November 13 - Bldg. 26, Room 205**  
**November 14 - Bldg. 6, Room W137**

**Seminar Hours will be from 8:00am - 4:30pm**

For more information contact the Equal Opportunity Programs Office at 301-286-7348 or visit the EOPO website at <http://eeo.gsfc.nasa.gov>

